

BARBERING AND COSMETOLOGY EXAMINING BOARD  
ROOM 179A, 1400 EAST WASHINGTON AVENUE, MADISON, WI  
Contact: Jerry Lowrie (608) 261-4486  
Monday, December 1, 2003  
9:30 A.M.  
AGENDA

1. CALL TO ORDER
2. Adoption of Agenda
3. Approval of Minutes (10/06/03)
4. Administrative Report
  - a. Jerry Lowrie, Bureau Director
    - i. Board Roster
    - ii. 2004 Meeting Dates
    - iii. To-Do-List
    - iv. Summary of Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases
5. Continuing Education Committee Meeting Report.
6. Travel
  - a. The International Esthetics, Cosmetics and Spa Conference May 1-3, 2004 at Las Vegas, NV.
  - b. Alternating Between National Association of Barber Boards of America and NIC Conference Next Year.
7. Administrative Rules
  - a. BC 1-BC 10 New Rules Effective September 2003.
  - b. Authorize Scope Statement to Initiate Rule Changes — John Schweitzer
8. Legislation
  - a. Draft Language 454.01 – Board Authority Regarding Waxing.
9. Examination and Education
  - a. Theory and Practicum Hours – Request to Lessen Hours Prior to Exam – Letter from Cynthia Walsh.
  - b. Translator Request Form and Information – Darwin Tichenor
  - c. Non Practicing Examiners (15) - Continental Testing – Qualifications of Examiners – Darwin Tichenor
  - d. Nine Candidates Exam Scores and Translator Issues – Update – Barb Showers
  - e. Learning the Art of Doing Business – Federal Taxation Curriculum – Bruce Bennett
10. Credentialing
11. Practice Issues
  - a. On-Site Managers in Chain Salons BC 3.02 (1)(b)
12. Division of Enforcement
  - a. Forfeiture Grid - Update – Candy Bloedow
13. Legal Counsel Review
14. New Business
15. Board Member Activity
16. Miscellaneous Correspondence and Information
17. Presentation of Proposed Stipulations by Division of Enforcement
  - a.. Spa Nails, Inc, d/b/a Spa Nails 02 BAC 131
  - b.. Linda C. Mills, Hair Raisers 02 BAC 089
18. Visitors Comments
19. CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)
  - a. Monitoring Report
  - b. Case Closings and Case Status Report
    - i. 01 BAC 109
    - ii. 02 BAC 119
    - iii. 03 BAC 039
  - c. Presentation of Proposed Stipulations by Prosecutors or any that may be Submitted after Printing of Agenda
    - i. Spa Nails, Inc, d/b/a Spa Nails 02 BAC 131
    - ii. Linda C. Mills, Hair Raisers 02 BAC 089
  - d. Deliberation on Administrative Warnings or Disciplinary Actions that may be Signed after Printing of Agenda
  - e. Examination Issues
  - f. Application Review or any that may be Submitted after Printing of Agenda.
  - g.. Reinstatement Requests or any that may be Submitted after Printing of Agenda.
20. RECONVENE TO OPEN SESSION
21. Vote on Items Considered or Deliberated Upon in Closed Session
22. New Business
23. Next Meeting Agenda Items
24. ADJOURNMENT

NEXT MEETING: February 2, 2004

BARBERING AND COSMETOLOGY EXAMINING BOARD SCREENING PANEL

Room 179A, 1400 East Washington Avenue, Madison WI

Contact: David O'Connell (608) 261-4490

Monday, December 1, 2003

9:00 a.m.

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1) (b), Stats.), and to consider individual histories or disciplinary data (s. 19.85(1) (f), Stats.
  - a. Screen complaints received from the public against credential holders. The Panel consists of 2 Board members and Department staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment